DESIGNATED DESIGN-BUILD PROFESSIONAL™ INACTIVE STATUS APPLICATION

The DBIA Inactive Status provides DBIAs™ and Assoc. DBIAs™ a one-year period in which to meet their recertification requirements. Inactive Status is available to credential holders who currently do not meet their renewal requirements but do not wish to lose their certification status. During the time of Inactive Status, the DBIA™ or Assoc. DBIA™ **MAY NOT BE USED.** The deadline to apply for this status is December 1 of the year in which your renewal is due.

INACTIVE STATUS APPLICATION

To apply for Inactive Status, complete this form and submit it along with the appropriate fee to:

> Design-Build Institute of America
> Attn: Certification Department
> 1331 Pennsylvania Avenue, NW, 4th Floor
> Washington, DC 20004

CREDENTIAL HOLDER

Which certification do you currently hold? Select One ❑ DBIA™ ❑ Assoc. DBIA™

Certification ID Number _____ Renewal Due Date _____

Last Name		First Name	
Company			
Preferred Mailing Address			
City/State/Zip			
Telephone		Email	

Fee: ❑ DBIA member — $150.00 ❑ Non-Member — $300.00

PAYMENT METHOD

❑ Check (made payable to DBIA) ❑ Amex ❑ Visa ❑ MasterCard

Name on Credit Card _____

Credit Card Number _____ V-Code _____ Exp. Date _____

Signature _____ Date _____

REACTIVATION

You can reactivate your credential at any time during your one-year inactive period as long as you meet the recertification requirements. You may recertify by fulfilling the required hours of approved CEUs. To reactive your status you must meet all the renewal requirements that were due at that time. CEUs must be accrued within the last two years preceding this application.

Your DBIA credential will be reactivated upon approval of completed renewal application form and payment of the required renewal fee.

Return completed and signed renewal form to
certification@dbia.org or mail to:
DBIA   Attn: Certification   1331 Pennsylvania Avenue, NW,
4th Floor   Washington, D.C. 20004
Questions? Contact DBIA at 202-682-0110