

DBIA NATIONAL DESIGN-BUILD Student Competition Rules

PHASE 2: PREPARING A REQUEST FOR PROPOSAL (RFP)

PHASE 1

RFQ response

9 Regional winners

All winners attend
Annual Conference

PHASE 2

RFP response

Issued to Phase 1
winners only

3 finalists

Finalists present at
Annual Conference

Winner acknowledged
at Annual Conference

SAMPLE RFP

Here is a sample RFP. It is intended to serve as a model for your guidance and is not to be copied in any manner.

The DBIA National Design-Build Student Competition is not a design competition, scheduling competition, estimating competition or a construction competition. All these components will be important in the response to the RFP, especially Design Excellence. This competition will test the team's ability to look at the problem globally and respond throughout the entire design-build process. A broader view and approach are critical in an industry RFP response and the judges will evaluate how teams approach each one of these areas and combine them in developing your program response.

It's important to use a logical process consistently in your design to address the program's functional requirements, while also providing an aesthetically appealing structure with constructability, impressive overall design and construction management that manages both design and construction schedules, including overall cost.

- 1– The RFP will be released to nine Phase 1 Regional winners.
- 2– Phase 1 winners (and faculty advisor) must participate in a mandatory one-hour webinar to review the RFP. [See calendar for details.](#)
- 3– Teams will be allowed to submit Requests for Proposal Information Requests (RFPIR) by e-mail during the proposal response period to the competition chair, [Dennis Ashley.](#)

- 4– Industry consultants (architect, structural engineer, design-build mechanical contractor, design-build electrical contractor and general contractor) will be available for the teams to call during a specific time period during the RFP response period; names and contact information will be provided to finalists with the issuance of the RFP.
 - 5– Teams will submit their RFP response on or before 8:00 p.m. Eastern time of the due date by email to the [Membership Department](#) at DBIA National and the competition chair, [Dennis Ashley](#).
 - 6– RFP deliverables must be in the format requested.
 - 7– Submittals will be judged on team responses to the issued RFP by a National jury.
 - 8– Proposals submitted late will have 20 points deducted from overall score; if the proposal is more than four hours late, it will not be evaluated.
 - 9– If any violation of these rules is identified, the team will be disqualified.
 - 10– All Phase 2 finalists may schedule a debriefing with the competition chair at the Annual Conference to discuss responses to RFP and jury feedback.
- Please reference the [Student Competition Calendar](#) at dbia.org for specific deadlines.

SHORT-LISTED TEAMS

The top three teams in Phase Two (RFP) will be short-listed to present their proposals in person to the national judging panel at the Design-Build Conference & Expo.

TRAVEL & REGISTRATION

Short-listed teams will also receive \$3,000 from their region to assist with travel expenses (airfare, hotel, rental car, etc.) plus complimentary conference registrations for students and faculty advisory to attend the DBIA [Design-Build Conference and Expo](#). The \$3,000 stipend is ONLY to be used for travel and expenses to attend the DBIA conference.

HOTEL

Short-listed teams will have three rooms reserved for each team at the DBIA conference hotel. Reservations should be made four weeks in advance of the conference and any cancellations must be made 48 hours prior to your reservation to avoid being charged a penalty. Teams are responsible for covering lodging and travel costs.

[Click here to register online at dbia.org](#)

